



E-FILE REQUEST

Submit a request for physical or electronic court filing.

ENVELOPE #

REQUESTING PARTY

Law Firm

Date of Request

Contact Person

Contact Phone

CASE INFORMATION

Style of Cause

Cause Number

Court Number

Client First Name

Client Last Name

DOCUMENTS TO FILE

Type of Document(s)

FILING DATE / CONFIRMATION

Date E-Filed

Court of E-File (confirmed)

ACTION REQUIRED

Obtain hearing date

Present judge for signature

Call today with date

Rush issue service

Standard processing

SPECIAL INSTRUCTIONS / COMMENTS

SUBMIT TO

Service (Khang Le): LeProcess@yahoo.com | (832) 684-2472

Court Filings (Khuong Le): cafesuada37@me.com | (713) 425-9756